

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM
APPROVED MINUTES
March 5, 2008

**I.
Call to Order
and Roll Call**

Chair Queenan called the meeting to order at 7:00 p.m. Present were Commissioners Abelardo (7:35 pm), Choudhury, Fang, Lind, Mohsin, Nwobi (7:05 pm), and Queenan
Alternates present were Commissioners Chen, Meharu, and Pham
Absent: Commissioners Madnawat and Villegas

**II.
Seating of
Alternates**

Alternates seated: Chen, Meharu, and Pham

**III.
Pledge of
Allegiance**

Chair Queenan led the Pledge of Allegiance.

**IV.
Approval of
Agenda**

MOTION to approve the Agenda as submitted.

M/S: Mohsin, Lind

Ayes: 8

**V.
Approval of
Minutes**

MOTION to approve the minutes of February 6, 2008.

M/S: Mohsin, Lind

Ayes: 8

**VI.
Announcements**

Commissioner Mohsin stated that the Pakistan American Culture Center is celebrating Pakistan Day on Friday, March 21, 2008 at 7:00 p.m. at Chandni Restaurant in Newark. The program includes educational features on Pakistan, youth performances and entertainment for adults.

**VII.
Public Forum**

Chair Queenan invited members of the audience to address the Commission on any item not on the agenda. Mary Lavelle, City Clerk, spoke about Form 700 that is due April 1, 2008.

**VIII.
Liaison Reports**

City Council

Councilmember Polanski introduced herself to the Commission and gave a brief summary of the most recent City Council items. She stated the City Council approved the CAC Work Plan. City Council requested that the town hall meeting not be part of the election process and that it be held after the election or in January 2009.

IX.
New Business

a. Review of Community Development Block Grant (CDBG) Program Applications for FY 2008-09.

Senior Housing and Neighborhood Preservation Specialist Gloria Anaya outlined the Community Development Block Grant (CDBG) Program, explaining that the City received a total of 19 eligible applications for funding. The City of Milpitas expected to receive \$599,777 of CDBG funds for FY 2008-09 from the Department of Housing and Urban Development (HUD), however, staff received notice that the grant has been cut to \$579,009 (decrease of \$20,768). Staff provided CAC with revisions to the matrix to account for the funding reductions. Copies were made available to the audience.

As provided by federal regulations, 20% or \$115,802 of the total grant will be used for General Program Administration.

Per federal regulations, a total of 15% of the grant \$86,851.35 plus \$1,117.11 of prior year unspent funds for a total of \$87,968.46 is available to fund Public Services. 65% of the grant or \$376,355.65 is available to fund Non-Public Services.

Staff also stated that on November 6, 2007, the City Council adopted the two-year (2009-11) funding priorities as guidelines to assist the CAC in evaluating the grant applications. For the public service category, the following priorities were established, in order of preference:

1. Senior Services
2. Youth Teen Services
3. Homeless Sheltering / Services
4. Child Care
5. Battered Women Sheltering / Services

For the non-public service applications, the following priorities were approved:

1. Home Repair / Rehabilitation
2. Affordable Housing
3. Rental Apartment Rehabilitation

On November 6, 2007, the CAC and City Council also established two policies relating to the CDBG Program:

1. 25% of all Public Service funds must be spent within the City of Milpitas. Based on the CDBG Program allocation for public services (\$86,851), 25% of these funds are \$21,712.
2. Increase the allocation from \$15,000 to \$25,000 for Fair Housing Services. Traditionally, \$15,000 has been allocated from CDBG Program Administration; the balance of \$10,000 will come from the Redevelopment Agency 20% Low-Income Housing Set-Aside Funds.

The application booklets distributed to the CAC early this month include staff funding recommendations. A schedule of presentations was included in the Commission's agenda packets. The CAC recommendations for CDBG funding for FY 2008-09 will be forwarded to the City Council on April 15, 2008.

Ms. Anaya explained that each applicant would be allowed three minutes for presentations, and two minutes for questions from the Commission; after the public hearing is closed, the Commissioners would be asked to allocate the available funds via

the ballot process; and a recess is taken while each Commissioner entered their data into a spreadsheet for final discussion and recommendation. The minimum funding level that was established by the CAC and City Council is \$5,000. Ms. Anaya asked that ballot allocations be at \$5,000 or above.

The recording secretary, Yvonne Andrade, asked each Commissioner individually if they were currently receiving compensation from any of the application agencies. Commissioner Choudhury and Commissioner Lind stated that they were employed with the MUSD and staff asked them to abstain from voting on that application. Staff was informed by all other Commissioners that they were not receiving compensation from any of the applicant agencies.

A representative from each of the applicant agencies present (except Catholic Charities – Shared Housing, Filipino Youth Coalition, and Milpitas Unified School District) addressed the Commission with an outline of their agency's functions and how allocated funds would be utilized.

MOTION to close the public hearing.

M/S: Mohsin, Fang

Ayes: 9

Commissioner Mohsin stated he was comfortable with staff's recommendation. Commissioner Lind and Chair Queenan also agreed with staff's recommendation.

MOTION to allocate Public Service CDBG funds as follows and forward to the City Council for funding:

Alum Rock Counseling Center	\$ 5,000
Long Term Care Ombudsman Program	\$ 5,000
Catholic Charities – Shared Housing	\$ 5,000
Milpitas Recreation Assistance Program (RAP)	\$21,712
Emergency Housing Consortium	\$ 5,000
Filipino Youth Coalition	\$ 5,000
Health Trust	\$ 5,000
Live Oak Adult Day Care Services	\$ 5,000
Milpitas Food Pantry	\$11,256.46
Milpitas Unified School District	\$ 5,000
Next Door Solutions to Domestic Violence	\$ 5,000
Project Sentinel	*See Below
Second Harvest Food Bank	\$ 5,000
Senior Adult Legal Assistance (SALA)	\$ 5,000
Total Public Service:	\$87,968.46

***\$15,000 coming from General Admin. plus \$10,000 from RDA 20% Housing Set Aside for a total of \$25,000.**

M/S: Mohsin, Meharu

Ayes: 9

Commissioner Mohsin stated that on Item 16 – Maitri he wanted to give \$5,000 and Item 17 – Milpitas Housing Rehab Loan Program he wanted to give \$233,105.65. Commissioner Lind disagreed, she felt that \$5,000 is just a token gesture but it will not leverage them to buy a house in Milpitas or any where else. Commissioner Chen agreed with Commissioner Mohsin because she felt it might be a small amount of money but at least it would help them.

MOTION to allocate Non-Public Service CDBG funds as follows and forward to City Council for funding:

Maitri

\$ 5,000

Milpitas Housing Rehabilitation	\$233,105.65
Rebuilding Together	\$ 20,000
Terrace Gardens Senior Housing Inc.	\$118,250

Total Non-Public Service:	\$376,355.65
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M/S: Mohsin, Meharu

Ayes: 9

b. Subcommittee/Task Force Status Reports.

Community Outreach (Queenan)

Chair Queenan asked for another volunteer to assist him on the task force. Commissioner Mohsin volunteered to help Chair Queenan. Chair Queenan asked about the form. Staff stated they will update the form and put it on the web page.

X.

Adjournment

Chair Queenan adjourned the meeting at 8:50 p.m. to the April 2, 2008 meeting.

Respectfully submitted,

Yvonne Andrade, Recording Secretary